



Coaching Agreement

Welcome, I look forward to coaching with you to accomplish **what you really want most**. The purpose of this Agreement is to lay the foundation of our business relationship. If you have any questions please let me know.

Monthly Fees: our agreement includes *three, 40 minute calls per month*. I will call you at a pre-arranged time. Long distance calls will be at my expense. The fee for coaching will be **\$ 300 per month**. Payment must be processed in advance of each month's coaching session. [You can make payment by Visa or Mastercard through the secured "on-line" payment option](#) through my web site. Or you can mail post-dated cheques payable to Star Living.

Changes: unforeseen circumstances may require us to reschedule a call. If we need to reschedule, I request we allow *at least 24-hour notice*. If you have an emergency we will work around it. If we must cancel a call we will make it up during the month.

Extra Time: you may call me between our calls if you require support or have a success you want to share with me. I will not bill for extra time of this type, but I ask that you keep extra calls to 5-10 minutes. You are also welcome to e-mail me at any time between calls.

Your Responsibility: is to create the "space" in your daily schedule to conduct an uninterrupted, undistracted coaching session. I would recommend that you set up in a quiet, clutter free environment specifically for this purpose. You will be asked to "get your heart in the game" and do the work necessary to get what you want most in life.

My Responsibility: is to be 100% present while conducting a coaching session. I will conduct the coaching session based upon honest inquiry, honest feedback and a strong call to action.

Nature of the Relationship: the Coaching Relationship is in no way to be construed as psychological counseling or therapy. In the event that you feel a need for professional counseling or therapy, it is your responsibility to seek a licensed professional. Coaching results are not guaranteed. *You enter into coaching with the understanding that you are responsible for creating your own results.*

Cancellation of the Agreement: the agreement can be cancelled by either party, at anytime in writing, e-mail or by phone. At the time of cancellation, if fees have been prepaid and agreed upon coaching services have not been provided, unused fees will be refunded.

Please sign, date and return by e-mail: lawrence@starliving.ca, by fax: 1-604-740-0884 or by mail.

Client: _____

Date: _____

Coach: _____

Date: _____